

**Department of Communication
Orientation Schedule*
2021**

Welcome/welcome back!

Please check the schedule below carefully, as it specifies whether each meeting will take place in person or via Zoom. All in-person events must comply with UMD's latest COVID-19 requirements:

<https://umd.edu/4Maryland>.

In-person events are held in the [Skinner Building](#). The building has men's restrooms on the ground and 3rd floors and women's restrooms on the 1st and 2nd floors. Most are equipped with child changing stations. Information about gender inclusive restrooms, family restrooms, lactation/feeding rooms, and accessible pathways can be accessed [here](#) (use layers → building amenities or 'directions' features). Information about accessible parking is available [here](#).

Other orientations for new graduate students to complete:

1. [UMD Grad School Orientation](#) (online & asynchronous, takes ~ 1 hour)
2. [UMD Teaching and Learning Transformation Center Graduate Student Teaching Orientation](#) (online materials available for review, with the option of signing up for a synchronous webinar on Friday morning)
3. [ISSS orientation](#) (online, international students only)

Please note:

OCP= Oral Communication Program

OCC= Oral Communication Center

ABD= All But Dissertation

PTK= Professional Track Faculty

Monday August 23

When	Who	Where	What
11:30am-12:00pm	New Graduate Students	SKN 3118	COMM Department Welcome and Introductions (Lead: Dept Chair)
12:00pm-12:30pm	New Graduate Students	SKN 2127	LUNCH provided by COMM Dept.
12:30-1:30pm	New Graduate Students	SKN 3118	COMM Dept Workshop on Navigating the PhD Program: Strategies for Success (Lead: Grad Director- Woods)
2:00-3:30pm	New Graduate Students	SKN 3118	COMM Dept Workshop on the Learning Community: A Culture of Scholarship and Teaching (Lead: Grad Director- Woods)

Tuesday August 24

When	Who	Where	What
9:00am-5:00pm	New OCP Instructors	SKN 0104	OCP holds orientation on teaching COMM 107. LUNCH provided by COMM Dept. (Lead: OCP Director)

Wednesday August 25

When	Who	Where	What
9:00am-5:00pm	New OCP Instructors	SKN 0104	OCP continues orientation and teaching demonstrations. LUNCH provided by COMM Dept. (Lead: OCP Director)

Thursday August 26

When	Who	Where	What
9:00-10:00am	ALL OCP Instructors (optional)	SKN 0200	COMM107 Welcome Back Breakfast (Lead: OCP Director)
10:00am-12:00pm	ALL OCP Instructors	SKN 0200	Fundamental Studies Norming Session (Lead: OCC/OCP Directors)
12:00-1:00pm	ALL OCP Instructors	SKN 0104	LUNCH provided by the COMM Dept.
1:00-2:00pm	ALL OCP Instructors	SKN 0104	OCP Orientation Wrap-Up (Lead: OCP Director)
2:00-3:30pm	All Graduate Students	SKN 0104	COMM Dept Orientation on Requirements for Graduate Students and Resources (Lead: Grad Director- Namkoong)

Friday August 27

When	Who	Where	What
11:00am-12:30pm	ABD Grad Students (optional)	Zoom	Job Market Workshop: Written Materials, Phone Interviews, and On-Campus Interviews (Lead: Grad Director- Namkoong)
11:00am-12:30pm	Returning Grad Students (optional)	Zoom	Professional Development Workshop: Understanding the Academic Job Market (Lead: Grad Director- Woods)
12:00pm-1:30pm	ALL New PTK Instructors	Zoom	COMM Dept Orientation on Policies and Resources (Lead: Chair)
2:00pm-3:30pm	Faculty Contacts & New Graduate Students	Faculty offices or Zoom (coordinate in advance)	New graduate students meet with their faculty contacts.